



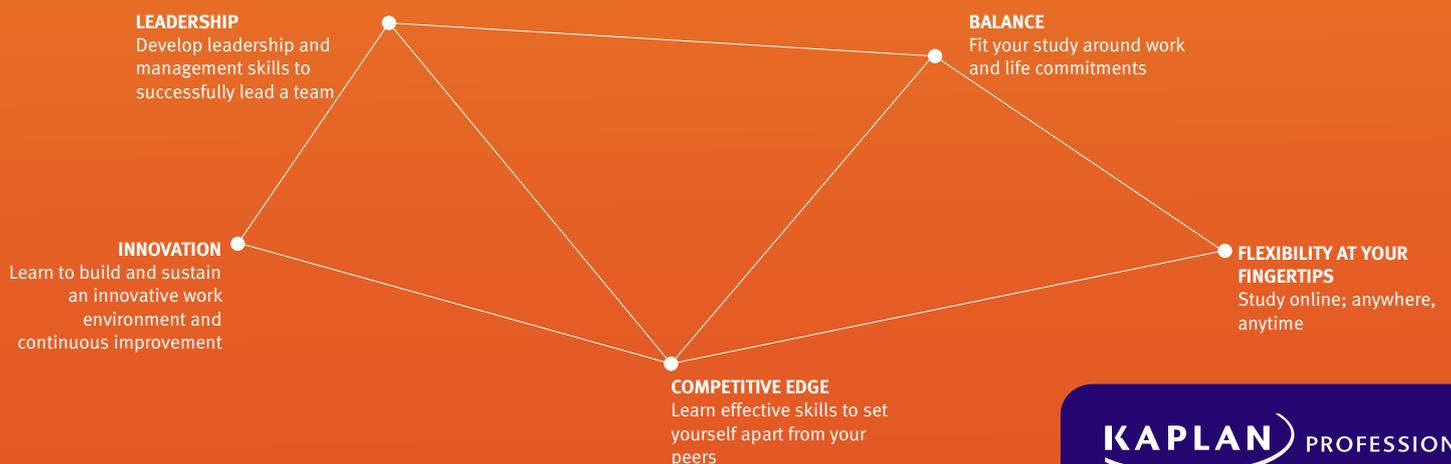
*Learn, to lead.*

## **Emerging Leaders Program** Diploma of Leadership and Management (BSB51915)

Our Emerging Leaders Program is designed for the up-and-comers who are smart, savvy and want to take their leadership credentials to the next level.

Designed to mirror the key capabilities required by those in management and leadership roles, this exciting program will help individuals develop the skills, knowledge and abilities needed to achieve their full potential.

[kaplanprofessional.edu.au](http://kaplanprofessional.edu.au)



Individuals will enhance their leadership skills to create a culture of inspiration and motivation, which will assist them to maximise the performance of their team. Techniques to improve productivity, effectively manage others, and implement a change management plan will also be explored.

## LEARNING OUTCOMES

- › Identify methods to manage and build their personal resources and capabilities
- › Apply ways to maximise their productivity by managing the limited time to achieve their goals and objectives, and those in the area of the organisation they manage
- › Recognise how emotions impact on their ability to take full advantage of their capabilities
- › Act as a role model to their people and others, so their achievements are duplicated
- › Demonstrate how to lead and manage people and teams
- › Adapt the lessons learned in managing their time and resources, and apply this to their people and resources
- › Assist people to work well together and assist teams to achieve their full potential
- › Create work environments where people want to give their best and are committed to lifetime learning
- › Maximise the use of the limited resources in their area of the organisation
- › Create and manage plans, deal with risk and implement changes, while minimising resistance and adapting to actual results
- › Inspire innovation and ensure results continuously improve
- › Use project management methodologies to ensure plans and results are well documented, monitored and reported.

## 360-DEGREE REVIEW

As part of the program, individuals will undertake an informal 360-degree feedback review. This self-paced assessment will enable individuals to gain feedback from two key stakeholders to confirm how their strengths are viewed, plan how to change how they are viewed, and prepare personal and professional development in improvement areas.

## SUBJECTS

- › Develop Your Capabilities
- › Lead People
- › Facilitate Change



As part of this program, individuals will have access to an experienced professional who will assist and guide their learning.

### Enrolment Date

Start anytime.

### Entry Requirements

There are no entry requirements for this course.

### Exemptions

Exemptions may be granted on the basis of previous study and/or experience.

### Duration

52 weeks from activation date.

### Delivery

Online: self-study access to a virtual classroom.

### Assessment

There are two (2) assignments for this program.

### Completion

The Diploma of Leadership and Management (BSB51915) qualification will be awarded on successful completion.

### Fees

For an updated schedule of fees, please visit our website.

Correct at time of printing. Please refer to our website for more information.  
[kp.edu.au/dlm](http://kp.edu.au/dlm)



Contact us on 1300 662 203 or via email at [mail@kaplan.edu.au](mailto:mail@kaplan.edu.au) or alternatively speak to your Business Development Manager.

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