KAPLAN PROFESSIONAL

DGI2 Provide Tier 1 General Insurance Personal Advice

Subject outline

Subject overview

Provide Tier 1 General Insurance Personal Advice (DGI2) is the second of five subjects in the FNS51115 Diploma of General Insurance. Kaplan's Diploma of General Insurance supports the role of professionals working in the general insurance sector.

This subject meets the education requirements of ASIC Regulatory Guide 146 (RG 146) for providing general and personal advice in Tier 1 General Insurance products and services. The course includes generic knowledge, insurance knowledge and specialist insurance knowledge.

This subject is highlighted below, showing its place towards completion of FNS51115 Diploma of General Insurance.

FNS51115 Diploma of General Insurance				
DGI1 General insurance fundamentals	**DGI2** Provide Tier 1 general insurance personal advice	**DGI3** Client relationship and risk	**DGI4** Measuring client needs	**DGI5** Sales and claims management
12 weeks	12 weeks	12 weeks	12 weeks	12 weeks

Learning outcomes

On successful completion of General Insurance Fundamentals, students should be able to:

- explain the role and responsibilities of a Tier 1 adviser in the Australian financial services industry
- explain the features, benefits and risks of personal sickness and accident insurance
- demonstrate communication skills to build relationships with clients
- provide general advice and personal advice for Tier 1 personal sickness and accident insurance.

Topics

Topic 1: Tier 1 - the financial services industry

Topic 2: Tier 1 - general insurance products

Topic 3: Tier 1 - work well with clients

Topic 4: Tier 1 - managing disputes

Topic 5: Tier 1 – adviser skills

Units of competency

Subject	Code	Title	Core or Elective	Topic	Type of Assessment
Provide Tier 1 General Insurance Personal Advice	FNSIAD501	Provide appropriate services, advice and products to clients	Elective	Topic 1, Topic 3	Exam, Assignment
	FNSFMK505	Comply with financial services regulation and industry codes of practice	Elective	Topic 2	Exam, Assignment

The above 2 units of competency are awarded for the successful completion of General Insurance Fundamentals; 2 core and 0 electives. These units of competency form part of the FNS51115 Diploma of General Insurance.

Note: The assessment is listed by unit of competency above. The assessments within this subject are combined, covering multiple units of competency. Refer to 'Assessment tasks' for further information.

Subject study order

Provide Tier 1 General Insurance Personal Advice is the second subject of the 'FNS51115 Diploma of General Insurance' course. Students must complete these subjects in the course 'FNS51115 Diploma of General Insurance' in sequential order.

DGI1	DGI2	DGI3	DGI4	DGI5
General Insurance Fundamentals	Provide Tier 1 General Insurance Personal Advice	Client Relationship and Risk	Measuring Client Needs	Sales and Claims Management

Subject duration

Students have a total of 12 weeks to complete the learning and assessment requirements for the subject DGI2 Provide Tier 1 General Insurance Personal Advice.

An additional four (4) weeks is available if required to resubmit an assignment or resit the exam.

Delivery mode

This subject is delivered online and has hardcopy notes.

Kaplan's online learning portal KapLearn enables the provision of innovative, interactive learning resources and support. KapLearn can be accessed anywhere at any time using a computer or mobile device that has internet access.

KapLearn is the access point for subject notes, supplementary learning material, practice activities and assessments. KapLearn is also the access point for ongoing support. The 'Ask your tutor' forum provides continuous technical support from subject matter experts.

Assessment tasks

The assessment tasks for this subject are listed below. Units of competency are co-assessed by topic within the subjects as follows. The units of competency are co-assessed as listed earlier in 'Units of competency'.

Subject	Topic	Assessment	Assessment Detail
Provide Tier 1 General Insurance Personal Advice	Topics 1, 3	1 Exam	Supervised, open book multiple choice examination
	Topics 1, 2, 3	1 Assignment	Completion of short answer questions and case study questions to demonstrate knowledge and skills.

Students may attempt the exam or assignment at any time if they believe they are adequately prepared. Students will receive personal reminder emails as they approach their assessment deadlines.

Students who complete the subject will receive a statement of attainment.

CPD points

If students wish to apply for CPD points with an industry body, the student will need to supply the industry body with a copy of their transcripts listing the units of competency completed.

Exemptions

Students may be able to obtain an exemption for a Kaplan award subject based on their previous study and/or work experience. To do this they must submit evidence that demonstrates they have already met the requirements of the subject through these other means.

Evidence can take many forms, such as information about approved study, information about work experience, certificates, transcripts or other credentials.

If you have completed Tier 1 General Insurance Personal Advice or FNS41415 Certificate IV in General Insurance, you should discuss your eligibility with the exemptions team before enrolling online.

Kaplan's exemption policy and the request pro forma are available at: <www.kaplanprofessional.edu.au>.

Fees

An updated schedule of fees is available at the Kaplan Professional website: <www.kaplanprofessional.edu.au>.

Student policies

Students who enrol in a Kaplan course are bound by our published policies, including the policy that sets out our rules for assessment. Students can review these policies before they enrol by going to the Kaplan website: <http://www.kaplanprofessional.edu.au/Study_Information/Policies>. The policies also assist students when their study program does not go as planned and they need extra support.