

Oral Assignment (Audio)



What is an oral assignment?

An oral assignment is designed to assess your ability to pronounce key terms, engage with your client and demonstrate the critical knowledge and skills in your own words. This form of assessment usually takes 20 minutes depending on your course or qualification.

What could I be expected to do?

The oral assignment will contain a minimum of one (1) of the following types of oral assessments outlined below. To confirm which oral assessment type you will be required to complete please refer to the subject outlines.

Types of oral assessment



Oral questions

You'll need to answer a list of questions verbally while recording the conversation.



Role play

Using a case study, you'll interact with your nominated volunteer while the audio is being recorded.

You'll be required to organise a volunteer.



Presentation

You'll be required to present based on a case study while recording the conversation.

Submitting your oral assignment

Your oral assignment forms part of your overall assessment and is uploaded through your KapLearn subject room. You'll need to submit the following at the same time:



Written assignment
(Word document)



Oral assignment
(Word document)



Audio
recording

What you will need

You'll need to have access to one (1) of the following devices:



Tablet with audio recording functionality



Smart phone with audio recording functionality



Laptop with audio recording functionality



Desktop computer with audio recording functionality

You'll also need to have access to the internet and meet the minimum technology requirements.

Further information on minimum technology can be found [here](#).

Oral Assignment Resources

Within your KapLearn subject room, you'll be provided with several resources to help you prepare for the audio upload, including:

- Selecting a volunteer
- Overcoming nerves
- Equipment set up
- How to upload your recording

We're here to help

Kaplan Professional has a supportive and friendly Student Service team that will be able to assist you. Feel free to call us on **1300 662 203** or email mail@kaplan.edu.au.

You'll be required to submit your oral and written assignment within the timeframe outlined in your study plan.