

# Oral Assignment (Phone or Skype)

## What is it?

A phone or Skype oral assignment is designed to assess your ability to pronounce key terms, engage with your client and demonstrate the critical knowledge and skills in your own words. This form of assessment consists of a 20-minute role play with an assessor followed by 10 minutes of feedback.

## What could I be expected to do?

The phone or Skype assignment will contain one (1) of the following types of oral assessments outlined below. To confirm which oral assessment type you will be required to complete please refer to the subject outlines.

### Types of oral assessment



#### Oral questions

You'll need to answer a list of questions verbally while recording the conversation.



#### Role play

Using a case study, you'll interact with your assessor either via Skype or phone.



#### Presentation

You'll be required to present based on a case study.

## Booking your phone or Skype oral assessment is a simple three-step process completed in your subject room:

1

Choose three (3) preferred dates and times

2

Provide your assessor with your contact details

3

Confirm appointment with your assessor

Kaplan Professional recommends you book in your phone or Skype oral assessment for week 11 of your subject.

Please refer to your subject outline for more information.

## Submitting your phone or Skype oral assignment

Your phone or Skype oral assignment forms part of your written and oral assignment submission, and is uploaded through your KapLearn subject room.

You'll be required to submit your oral and written assignment within your timeframe outlined in your study plan.



Written assignment  
(Word document)



Oral assignment  
(Word document)

## Oral Assignment Resources

Within your subject room, you'll be provided a number of resources to help you prepare for the oral assessment:

- Overcoming nerves
- Video submission of your written and oral Assignment
- Video resubmission of your written and oral Assignment.

## We're here to help

Kaplan Professional has a knowledgeable and friendly Student Service team who are able to assist you. Feel free to contact them on 1300 662 203 or [mail@kaplan.edu.au](mailto:mail@kaplan.edu.au).