



Learn, to lead.

BSB51918

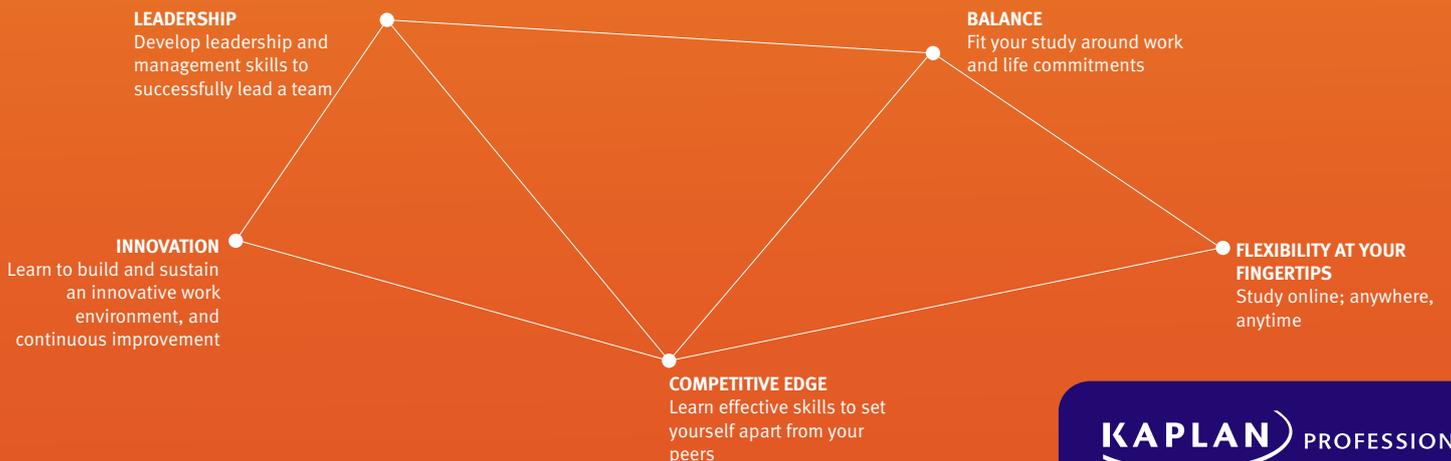
Diploma of Leadership and Management

Emerging Leaders Program

The BSB51918 Diploma of Leadership and Management is designed for emerging leaders who are smart, savvy and want to take their leadership credentials to the next level.

Designed to mirror the key capabilities required by those in management and leadership roles, this exciting program will help individuals develop the skills, knowledge and abilities needed to achieve their full potential.

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Individuals will enhance their leadership skills to create a culture of inspiration and motivation, which will assist them to maximise the performance of their team. Techniques to improve productivity, effectively manage others, and implement a change management plan will also be explored.

LEARNING OUTCOMES

- › Communicate in the workplace using a variety of platforms to effectively deliver your message (optional introductory subject – Workplace Communication Essentials)
- › Identify methods to manage and build your personal resources and capabilities
- › Apply ways to maximise your productivity by managing the limited time to achieve your goals and objectives, and those of the area of the organisation they manage
- › Recognise how emotions impact on your ability to take full advantage of your capabilities
- › Demonstrate how to lead and manage people and teams, and act as a role model
- › Adapt the lessons learned in managing your time and resources, and apply this to your team and resources
- › Assist people to work well together and assist teams to achieve their full potential
- › Create work environments where people want to give their best and are committed to lifetime learning
- › Create and manage plans, deal with risk and implement changes, while minimising resistance and adapting to actual results
- › Inspire innovation and ensure that results continuously improve
- › Use project management methodologies to ensure that the plans and results are well documented, monitored and reported

360-DEGREE REVIEW

As part of the program, individuals will undertake an informal 360-degree feedback review. This self-paced assessment will enable individuals to gain feedback from two key stakeholders to confirm how their strengths are viewed, plan how to change how they are viewed, and prepare personal and professional development in improvement areas.

SUBJECTS

- › Workplace Communication Essentials (optional)
- › Develop Your Capabilities
- › Lead People
- › Facilitate Change



As part of this program, individuals will have access to an experienced professional who will assist and guide their learning.

Enrolment Date

Start anytime.

Entry Requirements

There are no entry requirements for this course.

Recognition of Prior Learning (RPL)

RPL may be granted on the basis of previous study and/or experience.

Duration

Individuals have 48 to 60 weeks to complete this qualification. This includes resubmission time, if eligible, and 12 weeks to complete the optional introductory subject.

Delivery

Online: self-study access to a virtual classroom.

Assessment

Two (2) assignments consisting of a written and oral component, and one (1) written assignment.

Completion

The BSB51918 Diploma of Leadership and Management qualification will be awarded on successful completion.

Fees

For an updated schedule of fees, please visit our website.

Correct at time of printing. For more information about this course, please refer to our website.

Kp.edu.au/dlm



Contact us on 1300 662 203 or via email at mail@kaplan.edu.au or alternatively speak to your Corporate Relationship Manager.

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