

# FPA Women in Finance Scholarship 2023

## Terms and Conditions

1. Kaplan Professional FPA Women in Finance Scholarships are intended to support and encourage women with disadvantaged circumstances to enter (or re-enter) the industry and achieve leadership roles across the financial services sector. For Students who Kaplan Professional awards an FPA Women in Finance Scholarship, Kaplan Professional will waive the enrolment fees, administration, deferral and assessment resubmission fees for either:

- Up to two (2) subjects in Kaplan Professional's Master of Applied Finance or Master of Financial Planning ('Scholarship Subjects'); or
- Or the full FNS60920 Advanced Diploma of Paraplanning ('Scholarship Course').

Students will be responsible for any other study costs including study materials, textbooks and stationery.

2. Students eligible to be considered for an FPA Women in Finance Scholarship are those who satisfy all the following criteria:

- a. Are at least 18 years of age;
- b. Are Australian citizens, Permanent Residents or holders of a permanent humanitarian visa;
- c. Can demonstrate financial need and one or more sources of disadvantage;
- d. Have not already enrolled in or commenced the Master of Applied Finance or the Master of Financial Planning or the FNS60920 Advanced Diploma of Paraplanning; and
- e. Meet the entry requirements for the Master of Applied Finance, the Master of Financial Planning or the FNS60920 Advanced Diploma of Paraplanning, including Language, Literacy and Numeracy, Computing and Skill requirements.

3. Scholarship applications will be assessed by Kaplan Professional against a number of criteria, including: (a) financial need (b) low socio-economic status (c) re-entering the workforce (d) mature or young age (e) Aboriginal or Torres Strait Islander status (f) new migrant status (g) residing in a rural or remote area (h) ability to meet entry requirements, and (i) any other criteria that Kaplan Professional deems relevant.

4. Students must abide by all applicable Kaplan Professional student policies including those relating to admission, enrolment, assessment, progression, and academic integrity and misconduct. Copies of these policies are available on the Kaplan Professional website.

5. Scholarship applications from students who have not satisfactorily passed or completed any other Kaplan Professional course or program of study may not be considered. If you are a current or previous student of Kaplan Professional and have failed or withdrawn from a course, your application may be rejected.

6. Scholarship applications must be submitted to Kaplan Professional (courseadvice@kaplan.edu.au) by 5:00pm (AEDT) on 24 March 2023. Late applications will not be considered.

7. Only successful applicants will be notified of the outcome of their application and receive an offer of scholarship. Kaplan Professional will use reasonable efforts to notify successful applicants by 5:00pm (AEST) on 17 April 2023. If a Student's application is successful, the Student must accept or reject (via email) Kaplan Professional's offer of scholarship within three (3) working days from the date the offer is made. If Kaplan Professional has not received the Student's acceptance by that deadline, the Student will be deemed to have rejected Kaplan Professional's offer and the offer by Kaplan Professional is withdrawn. A Student who accepts an offer of scholarship is deemed to have been awarded the scholarship.

8. Kaplan Professional and the FPA will select successful scholarship applicants at their sole and joint discretion and Kaplan Professional is not obliged to award any minimum number of scholarships.
9. The FPA and Kaplan Professional's decision on the awarding of scholarships is final and no further correspondence will be entered into in relation to the outcome.
10. For Students who are awarded the scholarship in the Master of Applied Finance or the Master of Financial Planning, they must commence studies in Study Period 3 2023 (commencing 1 May 2023), Study Period 4 2023 (commencing 3 July 2023), Study Period 5 (commencing 28 August 2023) or Study Period 6 2023 (commencing 31 October 2023). Students must and enrol in and commence the last subject of the Scholarship Subjects by no later than 31 December 2023. Before commencing the Scholarship Subjects, Students must sign an enrolment agreement with Kaplan Professional.

For Students who are awarded the scholarship in the FNS60920 Advanced Diploma of Paraplanning, they must commence their studies before 30 June 2023. Before commencing the Scholarship Course, Students must sign an enrolment agreement with Kaplan Professional.

11. Students who are awarded the scholarship must also:
  - a. Maintain continuous study in the Scholarship Subjects or Scholarship Course for the duration of the scholarship (i.e. commence the next subject on completion of the previous); and
  - b. Achieve a minimum grade of pass or competent for each subject in the Scholarship Subjects or Scholarship Course, to retain the scholarship for the following subject.

Students who do not meet these conditions may have their scholarship terminated by Kaplan Professional.

12. Without limiting the above, Students who are awarded the scholarship may also have their scholarship terminated if they:
  - a. Withdraw from the Scholarship Subjects or fail to enrol;
  - b. Do not maintain satisfactory academic performance;
  - c. Are determined by Kaplan Professional to be guilty of serious misconduct, including, but not limited to, having provided false or misleading information as part of their scholarship application; or
  - d. Breach these Terms and Conditions.

If a Student is found guilty of serious misconduct or withdraws from the Scholarship Subjects or Scholarship Course (other than due to exceptional circumstances beyond the Student's control, as determined by Kaplan Professional), Kaplan Professional reserves the right to request that any fees or other amounts waived by Kaplan Professional in connection with the Scholarship Subjects or Scholarship Course be paid to Kaplan Professional. If such a request is made, the Student must pay the fees and other amounts to Kaplan Professional's nominated account within 21 days after that request as a debt due on demand.

13. Scholarships awarded cannot be transferred, deferred, redeemed for cash or used in connection with any other scholarship, offer or promotion offered by Kaplan Professional.
14. Kaplan Professional handles personal information in accordance with its Privacy Policy (available at [www.kaplanprofessional.edu.au](http://www.kaplanprofessional.edu.au)). Kaplan Professional may use the personal information a Student has included in connection with the Student's application for the purposes of considering their application, communicating with them about their application and otherwise administering

the scholarship. Students who do not wish to have their personal information handled in this way should contact the Kaplan Privacy Officer ([privacy@kaplan.edu.au](mailto:privacy@kaplan.edu.au)).

15. Students who are awarded the scholarship may (at Kaplan Professional's discretion) be requested to participate in promotional activities, including but not limited to photo shoots and completing a testimonial for Kaplan Professional for Kaplan Professional's website or other promotional purposes.
16. By submitting an application for the scholarship, each Student agrees to waive, release, and discharge Kaplan Professional, its officers, employees and related entities from any and all liability (including but not limited to consequential loss, loss of opportunity or loss of income) that could arise in connection with the scholarship, including any loss incurred if the Student is awarded a scholarship and that scholarship is later terminated in accordance with these Terms and Conditions.